

## PCI COMPLIANCE:

Vine Solutions wants to make sure you are aware of the ever changing Payment Card Industry Compliance (PCI) and Cardholder Information Security Program (CISP) standards. As a restaurateur, it is your responsibility to make sure that your POS system has the most recent security standards for your customers including making sure that all credit card information is deleted after authorization. With Aloha 6.1 or higher, credit card information is automatically encrypted and then deleted after authorization. However, if you have a previous version of Aloha or any other POS system, you must check with your POS service provider to make sure you are within compliance standards.

### The 12 basic requirements of the PCI standards are as follows:

#### Build and Maintain a Secure Network

- Install and maintain a working firewall to protect data
- Do not use vendor-supplied defaults for passwords and other security parameters

#### Protect Cardholder Data

- Protect stored data – at all times!
- Encrypt transmission of cardholder data and sensitive information sent across public networks.

#### Maintain a Vulnerability Management Program

- Use and regularly update anti-virus software
- Develop and maintain secure systems and applications

#### Implement Strong Access Control Measures

- Restrict access to business data on a 'need to know' basis
- Assign unique ID to each person with computer access
- Restrict physical access to cardholder data

#### Regularly Monitor and Test Networks

- Track and monitor all access to network resources and cardholder data using a user unique ID
- Regularly test security systems and processes

#### Maintain an Information Security Policy

- Implement and maintain an information security policy

If you are unsure about your compliance, please take the [self-assessment questionnaire](#) from the PCI Security Standards Council. You can also view the [Aloha Compliance](#) report and the [Micros Compliance](#) report. Remember that it is your responsibility to make sure that you are within compliance standards, so be sure to check in with your Point of Sale Provider for any updates required of your system.

## VINESOLUTIONS.COM:

Vine Solutions, Inc. is excited to announce the upcoming launch of the new website, [www.vinesolutions.com](http://www.vinesolutions.com). Look for this new version of our website, which should launch before the end of May. This new site has been updated and optimized to provide more information and resources to our clients as well as other restaurateurs around the nation who are in need of financial guidance. With the new layout, we will be able to provide not only the same information and services as before, but also we will highlight the latest industry happenings, and have links to our own newsletters and press releases. Our hope that this creates a place where our clients can easily find the most recent industry information, news and events. Be on the lookout, and please let us know your thoughts on the new website once it is launched!

### **Vine Solutions will be closed:**

Monday, May 25th - Memorial Day

Monday, July 6th - 4th of July

### **Congratulations! SF Chronicle's top 100 Restaurants of 2009**

*Beretta 1199 Valencia St. - San Francisco*

*Chow 215 Church St. - San Francisco*

*Martini House 1245 Spring St. - Saint Helena*

*Nettie's Crab Shack 2032 Union St. - San Francisco*

*Nick's Cove 23240 Highway 1 - Marshall*

*Poggio 777 Bridgeway - Sausalito*

*Spruce 3640 Sacramento St. - San Francisco*

*Ubuntu 1140 Main St. - Napa*

*Yoshi's SF 1330 Fillmore St. - San Francisco*

## NEW I-9 FORM

As of 4/3/2009 the new I-9 form went into effect. The biggest change is that expired forms are no longer accepted for the I-9 Identification process, all documentation presented must be current. The revised form should have a revised by date of 2/2/2009 in the lower right hand corner of the form. Previous versions are no longer accepted. You can download the form off of the [US Citizenship and Immigration Services](#) website.